

Youth Making Change

A project of **THE FUND FOR SANTA BARBARA**

120 East Jones Street, Suite 110, Santa Maria, CA 93454
26 West Anapamu Street, Santa Barbara, CA 93101

ymc@fundforsantabarbara.org
www.fundforsantabarbara.org

2019-2020 Grant Application

Youth Making Change (YMC) is a teen-led (ages 13 to 19) grant-making program that provides young people with the opportunity to engage directly in organized philanthropy (giving grants). YMC is made up of two boards, one meets in Santa Maria and the other in Santa Barbara. Both YMC boards are led by two youth facilitators who were previous YMC board members. Each YMC board has \$15,000 to grant to youth-led projects impacting young people in Santa Barbara County. They create and conduct a grant cycle from start to finish and then share what they have learned as grant-makers and philanthropists with their communities. Since 2008, YMC has awarded \$230,000 to more than 116 youth-led projects throughout Santa Barbara County.

Apply to get up to \$3,000 for your youth-led project!

Applications DUE: Friday, October 18th, 2019

Applications must be submitted before 5pm. No exceptions.

Santa Maria Drop off:

120 East Jones Street, Suite 110
Santa Maria, CA 93454

Santa Barbara Drop off:

26 West Anapamu Street
Santa Barbara, CA 93101

Guidelines & Instructions

Thank you for your interest in a grant from Youth Making Change. For your project to be considered by the board your project **must meet the BASIC requirements**. Those basic requirements are outlined below along with other things that would give your project a much better chance of getting funding, though it is not a guarantee. YMC gives preference to projects that address the *root causes of social, economic, environmental and political problems*.

PROJECT REQUIREMENTS:

- o Be youth-driven (age 12 – 24). Youth are leaders in all aspects of the project, including writing this grant application;
- o Teens in the community must benefit from your project, not just the planning team;
- o Attempt to fix a problem affecting youth by providing a solution;
- o Be located in Santa Barbara County;
- o Have a sponsoring organization, such as a school or community group.

Projects must also do one of the following:

- o Work against discrimination based on race, sex/gender, age, religion, economic status, sexual orientation, physical/mental ability, ethnicity, language spoken or immigration status.
- o Advocate for the rights of workers
- o Promote self-determination in low income and disenfranchised communities
- o Work on improving the environment, especially organize a constituency usually without access to decision-makers.
- o Operate in democratic manner, responsive to and directed by the constituency being served.

A STRONG PROJECT ALSO INCLUDES:

- o Research to find out the most pressing needs in your community;
- o An opportunity for you and the other youth planners to develop valuable skills and knowledge;
- o An opportunity for other youth in the community to develop valuable skills, knowledge, or experience
- o A plan to keep your project running for a year or more.

To learn more about our program please come to one of our workshops!

Workshop in Santa Maria:

Wednesday, October 2nd

Santa Maria Public Library

421 S McClelland St.

Workshop in Santa Barbara:

Thursday, October 3rd

Louise Lowry Davis Center

1232 De La Vina St.

6:00pm – 8:00pm

Instructions and Checklist

Please use this checklist to ensure the application you submit is COMPLETE. If you have any questions, contact our Santa Barbara office at 805-962-9164 or our office in Santa Maria at 805-922-1707. You may also email ymc@fundforsantabarbara.org.

- Read the YMC grant guidelines to confirm that YMC is a good match for your group. Requirements are available on page to of the application.
- Identify your group's **Fiscal Sponsor**. If you receive a grant, we need to make the grant check out to an organized group with a group bank account. We cannot make grant checks out to individuals. If you are a school group, the school is usually your fiscal sponsor. If your group already has a group bank account AND includes members that are 18 or older, you do NOT need a separate fiscal sponsor.
- Complete the following application in **BLACK INK** or typed in 12pt font. Answer all of the essay questions in **four** single-sided pages or less. Copies in WORD format are available on our website or by visiting one of our offices.
- Complete the **budget worksheet**. The board looks closely at what the money will be used for so make sure all of the numbers add up and that your request is for something that fits the budget guidelines.
- Get the necessary **original signatures** from a representative of your youth-led group (*can be under 18 years old*) and another from a representative of your fiscal sponsor (*must be 18 years old or older*). If your group does not need an additional fiscal sponsor, the second signature must be from a group member who is 18 years or older.
- Submit **ONE (1)** single-sided, original application with attachments. The application must be turned in to one of our offices by **Friday, October 18, 2019 no later than 5:00 p.m.** LATE APPLICATIONS WILL NOT BE ACCEPTED.

Required Attachments

- 1.** List of all key youth AND adult leaders (along with role/title and age) involved with your project. This list should include all youth and adults leading the project and any adult allies. Also, let us know an estimate number of other youth helping with the project but not playing a lead role.
- 2.** Copy of your fiscal sponsor's not-for-profit determination letter. If you are a school group, ask the school staff in charge of school group bank accounts. If your organization/sponsor doesn't have federal not-for-profit status, submit a brief paragraph of how the group operates with a charitable purpose. If you have questions, please contact the Fund office.

Optional:

A document of your choice (i.e. a brochure, newspaper article, flyer etc.) not to exceed two single-sided pages (8 ½ by 11"). The document should help the YMC board understand your group/project better.

Questions? Need assistance?

Santa Barbara: 805-962-9164

Santa Maria: 805-922-1707

ymc@fundforsantabarbara.org

2019 – 2020 Youth Making Change Grant Application

General Information

(If typing in WORD, delete empty spaces so that it does not exceed ONE page.)

We are applying to (select only ONE): YMC North (Santa Maria/Guadalupe area) YMC South (Santa Barbara/Goleta area)

1. Name of Organization/School/Fiscal Sponsor: _____

2. Name of Youth Group: _____

3. Name of Proposed Project: _____

Tax ID # _____ none Make check be made payable to: _____

4. Have you received funding from the FUND before? No Yes If so, most recent year? _____

5. Amount of money you are requesting (not to exceed \$3,000): \$ _____

6. Name of Youth Contact: _____ Age: _____ Title: _____

Preferred Phone #: _____ Alternate Phone #: _____
home cell work home cell work

E-Mail: _____

7. Name of Adult Ally: _____ Title: _____

Address: _____
street city zip

Preferred Phone #: _____ Alternate Phone #: _____
home cell work home cell work

E-Mail: _____

(Correspondence will be mailed to adult ally's address)

8. In 20 words or less, write a ONE sentence description of your project: _____

9. What is the problem/need that your project is trying to address? _____

10. What will the funds pay for: _____

11. Where in Santa Barbara County will your project take place? _____

12. We have included the **ATTACHMENTS** (See pg. 4 for details): 1. Leader list 2. Not For Profit letter 3. Optional Document

We certify that the information in this application is true and accurate to the best of our knowledge and is submitted with the governing body's full knowledge and endorsement:

NAME of Authorized Representative: _____ Age: _____ Phone: _____
(From Youth Group – can be under 18 years old)

SIGNATURE of Representative: _____ Date: _____

NAME of 2nd Authorized Representative: _____ Age: _____ Phone: _____
(Must be 18 years or older) – can be adult ally or fiscal sponsor representative

SIGNATURE of Representative: _____ Date: _____

Essay Questions

In four (4) single-sided **pages or less**, answer ALL of the following questions.
Label the top of each page with your group name & page number. Use a 12pt font.

Can be single, 1.5 or double spaced. **DO NOT exceed the FOUR SINGLE-SIDED PAGE LIMIT.**

- 1. What is your group/organization about?** We want to know why your group was created, the number of people that are involved in your group and the age range of the members. Tell us how youth (ages 12-24) are leaders in all aspects of your group, including the writing of this application. How does your group make decisions? What experiences or accomplishments does your group have that will contribute to this project's success?
- 2. What problem or issue is your group trying to address and what do you think is causing the problem or need?** Tell us how your group is personally impacted by the problem you are trying to fix and why it is important to address this problem. How did you come about find a solution? Also, include how youth in the community (other than those in your group) and adults will benefit from your project.
- 3. What is your project about?** Describe your project in detail. What is the **purpose** of your project and what **goals** do you have for it? Will you take any type of action: conference, workshop, petition, speak out, rally etc? If so, what steps will your group take to have a successful project? Please tell us when and where will the activities to prepare for the project will happen. Are you working with any other groups? If so, with whom and in what capacity?

- 4. Use the chart format below to give us a timeline for the main activities/steps of your project.**

MONTH	ACTIVITY
	[THIS IS ONLY A SAMPLE]

- 5. How do adults support your work?** Who are your adult allies and how do they get involved in your group? If you have a fiscal sponsor, who are they and how are they connected to your group?

- 6. How will you know if your project is a success?**

- 7. What are you requesting for from Youth Making Change?** Tell us how much you are asking for, what the money will pay for specifically, and how you figured out the cost of your items. How will you keep track of your expenses? If you are asking for money to pay for electronics or equipment, please tell us what will happen to those things after your project is over and how you plan to use them within your project.

Using the budget worksheet on the next page, tell us your specific budget items, how much they cost, what you want YMC to pay for, and how much money you are getting for the project from other sources. **Double check that what you ask for in the essay matches what you ask for in the budget worksheet.**

BUDGET

Use this worksheet to tell us what you plan to spend money on and how much each item will cost. Budget Information should not exceed ONE page. If you already have a separate budget for your project, also include it in your application.

YOUTH GROUP NAME: _____

GUIDELINES FOR BUDGETS

You CAN use YMC money for (but not limited to):

- o Postage, printing, copying and design costs;
- o Materials or supplies for a program, like art supplies, software, books, etc.
- o Items needed for an event, like sound equipment rental, awards, food, prizes, CD's, etc.
- o Stipends for youth planners to carry out the project – a stipend is an amount of \$\$ that you get for your work on the project;
- o Trips outside of Santa Barbara County that explicitly support your work inside the county through a clear follow-up plan.

You CANNOT use YMC money for:

- o Projects that are planned & led solely by adults;
- o Projects that are designed solely to raise money for your group;
- o Trips/activities that take place outside of Santa Barbara County and include **NO** follow up in the county;
- o Stipends or salaries for adult allies;
- o Overhead (general) costs of the sponsor organization [Overhead costs are things like the gas bill, the phone bill, or monthly rent

ITEM	COST	Amount Requested From OTHER Sources	Amount Requested From YMC	Notes/Explanation
<i>Example: Security for an event</i>	\$300.00	\$150.00	\$150.00	<i>Tough Girl Security will donate half the cost of its services</i>
TOTAL				